

Buttons on the front panel:

- ◆ Power on/off
- ◆ Start
- ◆ Scan
- ◆ Send



Choose a workflow:

- ◆ Book 300dpi **JPG** – select for a book scanning, smaller file size
- ◆ Document /**PDF** 200dpi – for a document scanning, lower quality in pdf format.
- ◆ Single sheet archiving 400dpi **TIFF** – Higher quality single page/image/photo

Buttons on the screen:



Deletes the selected image.



Indicates where in the sequence the new image should be placed.



Use the arrows to scroll through the sequence of already digitized images to either skip scans or delete unwanted images if necessary.



Selects an image, outlines it with a red border and opens the possibility to move it to another position using the arrows. Once a suitable position is found, press the same button again to move the image to the new position.

Configuration options:

Format:

- ◆ **Document mode** – choice of working mode. Although there is also a glass plate mode available, it is not supported by this scanner.
- ◆ **Scan format** – Select the area to be scanned. Maximum i.e. whole base, right side only or left side only.



Size:

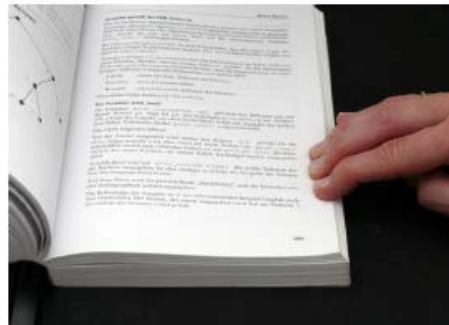
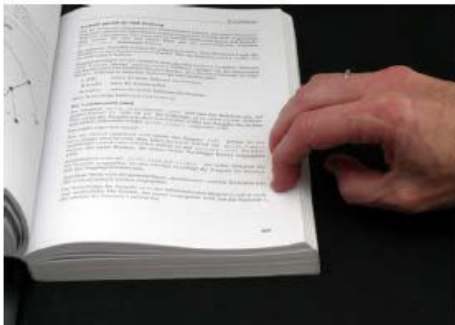
- ◆ **Image rotation** – image rotation option
- ◆ **Image cropping** – Image cropping option.
 - Left* - only the left side is saved.
 - Right* - only the right side is recorded.
 - Auto* - automatically separates the left and right sides.

- ◆ **Finger removal mode** – removes fingers from the image. Here you can also select the automatic book pages straightening function and *Book fan* removal.



Wrong

Correct



- ◆ **Black Frame Removal** – removes surrounding black borders.
NOTE: Use with caution, may also remove text.

Image Quality:

- ◆ **Colour mode** – Choose from 24bit, 8bit, greyscale, black & white and halftones.
- ◆ **Colour space** – You can choose between Native (scanner hardware-defined), AdobeRGB (developed by Adobe) and sRGB (standard).
- ◆ **DPI** – specify the resolution if necessary.
- ◆ **Scanning mode** – the choice of scanning methods includes fast, high quality and anti-reflection.



File transfer:

- ◆ There are two ways to transfer/save your work - either directly from the machine to a USB stick, or to the computer (PC) next to the scanner. Logging into the computer opens a folder where the files are saved.

NOTE: Files on the computer will be deleted after the user logs out.

If necessary, specify the file type:

Options - Single files (individual images), ZIP (compressed) or MultiPDF (1 pdf file per job).